



**ACME TOWNSHIP PLANNING COMMISSION MEETING**  
**Acme Township Hall**  
**6042 Acme Road, Williamsburg, Michigan**  
**7:00 p.m. Monday, July 15th, 2013**

**Call to order at 7:02**

**Pledge of Allegiance**

**Roll Call**

**Members Present: Feringa, Rosa, DeMarsh, Forgette, Carstens, Finch, White and Wentzloff**

**Staff Present: Jeff Jocks, Counsel; Nikki Lennox, Zoning Administrator; John Iacoangeli, Planner**

**APPROVAL OF AGENDA Motion by Timmins, support by Forgette**

**INQUIRY AS TO CONFLICTS OF INTEREST**

**1. Continuing Education/Special Presentations:**

- 2. Consent Calendar:** The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one motion without discussion. Any person whether Commissioner, staff or public, may ask that any item be removed from the Consent Calendar to be placed elsewhere on the agenda for discussion. Such requests *will* be granted.

**a) Receive and File:**

**1. Draft Unapproved Minutes of:**

- a) Board 06/18/2013, 06/25/2013, ~~7/02/2013~~
2. Parks & Recreation Advisory Notes 06-05-2013
3. Planning & Zoning News May 2013
4. Planning, Zoning & Administrative Report
5. Zoning Committee Meeting Notes of 06/11/2013

**Approval**

- b) 1. Regular Planning Commission 06/17/2013**

Motion by Feringa, Support by Timmins to approve the consent calendar with removal of Board minutes ~~7/02/2013~~

- 3. Limited Public Comment:** Opened at 7:06. Steve Smith, Would like to welcome Mr. DeMarsh. Closed at 7:08.

**4. Correspondence:**

**5. Public Hearings: None**

**6. New Business:**

- a) Planning Commission Elections  
Carstens nominated Feringa for Chair and he respectfully declined.  
White nominated Wentzloff for Chair. She accepted the position. No other nominations.  
Vote unanimous in favor.

If you are planning to attend and are physically challenged, requiring any special assistance, please notify the Township Clerk, within 24 hours of the meeting at 938-1350.

Feringa nominated Carstens as vice Chair. No other nominations. Motion carried unanimously.

Wentzloff nominated Timmins for secretary. She accepts. Timmins nominated Forgette, he respectfully declined. Vote for Timmins carried unanimously.

b) Pre-Site Plan Review: TCBA (Traverse City Bulldogs Athletic Association) Home-School group request for Athletic Complex at 5549 S. Bates Rd.- Bill Crain Brian Harsey—provide home-school students with Athletic opportunities; basketball, volleyball, soccer. Mr. Hayden (table tennis building), has offered to donate 12 acres for the purpose.

Would use existing building, front half offices, back half of building would be for indoor sports. Outdoors; 2 soccer fields, baseball diamond. Property is currently zoned B4.

Possible request to re-zone to the Ag. District to allow for this use. The will submit a formal request to the PC for August.

7. **Old Business**

a) Grand Traverse County Master Plan Review- postponed to August meeting.  
(PC members discussion to have future PC packets sent with a link directly to commissioners emails)

b) **Acme Township Master Plan-John Iacoangeli**

1. Goals and Objectives –will be emailing a link
2. Survey Results, June 2013 Final Report Link will be sent with all comments
3. Land Use Map- revised copy for commissioners to review

c) **Agricultural District Ordinance Amendment Proposal 6.11 A-1:** John Iacoangeli

1. Formation of P.C. Subcommittee to Review – committee to work with John for rezoning (7 people) 3 from P.C, 3 from other Acme community, 1 citizen at large.  
(Bob Carstens, Doug White, Dan Rosa)

8. **Items Removed from Consent Calendar:**

- a) \_\_\_\_\_
- b) \_\_\_\_\_

9. **Zoning Administrator Report:**

a) Roger Brooks International: Branding/Way-finding specialists, this institute did branding for Alpena. Has a 40 min webinar about branding your town –cost \$45 wants to set up webinars for fall for PC. Bay-shore corridor group, working to come up with similar way-finding signs. Will give us more info as she receives it. Karly wants to know if board hired a web designer; wouldn't they be helpful in this? RB International has a weekly news letter that has suggestions. Way finding Micro grants from the Cog. Aug. 2<sup>nd</sup> deadline.

Karly W.: Nikki Lennox and I met with Kim Pontius –Grand Vision spoke-person N.A.R (National Assoc. Realtors) money available for placemaking grants. Looking at Oct. grant opportunities. Bob C. way-finding for the region brought up 3 years ago. –Believes branding is for areas with larger populations. Wants to know about merging with other townships to make our area larger and more of a region, so you aren't changing with every township line and wants to coordinate with other municipalities for way-finding and storm-water ordinance.

Trae F. – believes way finding can be mirco-cosom's of a community

Karly W.-Branding the place we are trying to create,

a)Charlevoix to Acme Trails: B. Finch, S. Feringa, B. Carstens

Beth F.- Biggest challenge-How to get property owners to agree to allow the trail. One large property owner better than many small. Also a concern about getting over U.S 31.

Bob C. –suggested by Megan Olds-There is a weigh station off Bates Rd. from there a picnic/pavilion area with a tunnel ( using the old cattle tunnel) could cross US 31 to access

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Maple Bay. Government money available for building trails. Steve Feringa- Met with Julie Clark/Steve Timmer about trail connections- routes along main roads where the resort can give more easements, with a sub route from Turtle Creek Casino to Kalkaska.

b) Storm Water: N. Lennox, B. Carstens

Have developed a final draft for stormwater ord. The Watershed Center is working with the County to find out what will happen with all old Maintenance agreements.

c) Zoning Committee: K. Wentzloff, B. Carstens Meets July 23<sup>rd</sup>, 6 p.m. will see a first draft of form based code.

d) Michigan Culinary Tourism: N. Lennox

Michiganwines.com- promotes culinary tourism in Michigan, Culinarytourism.org, it relates to our "food hub" ideas and Agri-tourism, has many good ideas.

11. Public Comment:

ADJOURN

Beth Fitch makes motion to adjourn, 2<sup>nd</sup>. By Doug White

Future PC Calendar items:

Educational Training Opportunities: MSU Citizen Planner Course this Fall Benzie County (more information to come re registration)

*Chairperson gives public comment rules as follows:*

**PLANNING COMMISSION MEETING PROCEDURE**

- a. Please address all comments to the chair.
- b. Please stand and give your name and address.
- c. Please be as concise and as factual as possible.
- d. Please be courteous and do not cheer or boo comments by others.
- e. Everyone will have an opportunity to be heard; however, the chair may establish time limits to permit the orderly conduct of business. Second comments will not be permitted until every person has had a chance to speak for the first time.
- f. Remember that this hearing is being recorded as well as minutes being taken.

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